



OFFICE OF THE UNDER SECRETARY OF DEFENSE
1100 DEFENSE PENTAGON
WASHINGTON, DC 20301-1100

DEC 27 2013

COMPTROLLER

MEMORANDUM FOR DEPUTY ASSISTANT SECRETARIES OF THE MILITARY
DEPARTMENTS (FINANCIAL OPERATIONS)
COMPTROLLERS/CHIEF FINANCIAL OFFICERS OF THE
DEFENSE AGENCIES
COMPTROLLERS/CHIEF FINANCIAL OFFICERS OF THE
DOD FIELD ACTIVITIES

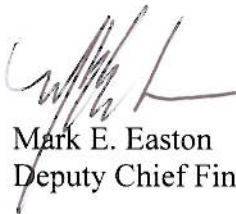
SUBJECT: Implementation Guidance for Department of Defense Base Closure Accounts

Reference: Office of the Under Secretary of Defense (Comptroller) (OUSD(C)) Memorandum,
"Implementation of Updates to Department of Defense Base Closure Accounts,"
August 30, 2013

Pursuant to the referenced memo, section 2711 of the National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2013 established a new appropriation (97X0516) for the Department of Defense (DoD) Base Closure account (BRAC). With the December 26, 2013, enactment of the FY 2014 NDAA, the DoD Base Realignment and Closure (BRAC 1990 & 2005) accounts (97X0510 and 97X0512) remain as no-year accounts, accounted for similarly to an expired appropriation. Unobligated balances in the BRAC 1990 & 2005 accounts will transfer to the new BRAC account in January 2014.

Coordination among many organizations has taken place over the past months to define the steps for a successful transition and execution. The attached guidance documents these steps.

The OUSD(C) point of contact for base closure budget issues is Mr. Steve Weidenkopf, Military Personnel and Construction Directorate (703-695-6482 or steven.a.weidenkopf.civ@mail.mil.) For accounting policy issues, please contact Ms. Sally Beecroft, Accounting and Finance Policy Directorate (703-602-0391 or sally.c.beecroft.civ@mail.mil). For financial systems issues, contact Mr. Joseph Doyle, Business Integration Office (703-614-3523 or joseph.f.doyle10.civ@mail.mil).



Mark E. Easton
Deputy Chief Financial Officer

Attachment:
As stated

cc:
Deputy Under Secretary of Defense for Installations and Environment

**PROCEDURES FOR IMPLEMENTATION AND EXECUTION OF
SECTION 2711 OF THE NATIONAL DEFENSE AUTHORIZATION ACT
FOR FISCAL YEAR 2013**

December 27, 2013

Per section 2711 of the National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2013, the requirements of this document became effective upon enactment of the FY 2014 NDAA on December 26, 2013. Section 2711 established a new Department of Defense (DoD) Base Closure Account (BRAC) appropriation (97X0516) and permits the unobligated funds remaining in DoD Base Realignment and Closure (BRAC 1990 & 2005) accounts appropriation (97X0510 and 97X0512) to be moved to the new account for future use.

After enactment of the FY 2014 BRAC appropriation, the DoD BRAC accounts appropriations will remain as no-year appropriation accounts, accounted for similar to expired appropriation accounts until fully liquidated. Management is in accordance with the DoD Financial Management Regulation, Volume 3, Chapter 10, "Accounting Requirements for Expired and Closed Accounts." Unobligated balances in the BRAC accounts will be transferred to the new single BRAC account. The procedures listed below are intended to assist in the implementation of the requirements in DoD systems and permit the execution of funds going forward.

- Following enactment of the NDAA for FY 2014, the open DoD Base Closure Account BRAC appropriations (97X0510 and 97X0512) will remain as No-Year accounts until fully liquidated but will be accounted for similarly to expired accounts in accordance with DoD FMR Financial Management Regulation Volume. 3, Chapter 10, "Accounting Requirements for Expired and Closed Accounts."
- The Defense Finance Accounting Service (DFAS) will initiate an SF 1151, "Nonexpenditure Transfer Authorization," for unobligated funds from the BRAC 1990 & 2005 appropriations to the new single BRAC account. This transfer will occur in January 2014, the month following enactment of the FY 2014 NDAA. Base the amount of the SF 1151 on the SF 133, "Report on Budget Execution and Budgetary Resources;" Line 2490, "Unobligated balance, end of year," at the appropriation level for December 2013, which is the month the FY 2014 NDAA was enacted. DFAS will coordinate and receive concurrence from the Office Under Secretary of Defense (Comptroller) (OUSD(C)), Military Personnel and Construction (MPC) Directorate, on the amount of the transfer prior to initiating the Nonexpenditure Transfer Authorization at the U.S. Department of the Treasury.
- Unobligated balances and outstanding commitments (USSGL 4700 and USSGL 4720) will not be executed in the BRAC 1990 & 2005 accounts. Prior to transferring the unobligated balances from the BRAC 1990 & 2005 accounts to the new single BRAC account, outstanding commitments should be zeroed in the BRAC 1990 and 2005 appropriations, and then re-established in the new single BRAC appropriation following the transfer.

- In January 2014, after SF-133s at the Fiscal Year and Limit level reports are generated, components holding BRAC 1990 & 2005 accounts funds may submit a memorandum request and a Military Personnel Construction (MPC) Program/Fund Approval Form DD 460 for their three most critical years of funding. MPC will issue funding allocation documents (FADs) providing funding for those “critical” fiscal years to X-0516, along with corresponding FADs to decrease funding in X-0510/0512.
- The accounting transaction to record the transfer out from the BRAC 1990 and 2005 Account appropriations is USSGL Transaction A484. The transfer in to the new single BRAC appropriation is USSGL Transaction A480. The transaction descriptions are:
 - USSGL Transaction A484 - To record in the transferring agency the transfer-out of current-year authority or prior-year balances not previously anticipated, accomplished via SF 1151, “Nonexpenditure Transfer Authorization,” where the source of the transfer is derived from unexpended appropriations.
 - USSGL Transaction A480 - To record in the receiving agency the transfer-in of current-year authority or prior-year balances not previously anticipated, accomplished via SF 1151, “Nonexpenditure Transfer Authorization,” where the source of the transfer is derived from unexpended appropriations.
- Fund holders should submit a memorandum request and a MPC Program/Fund Approval Form DD 460 for all remaining Fiscal Years and Limits to OUSD(C) MPC. OUSD(C) MPC will then issue the remaining FADs from the Program Budget Accounting System in the new single BRAC CA appropriation (97X0516), along with corresponding FADs to decrease funding in X-0510/0512. Due to the expected level of effort to process all FADs required to complete the transfer, it is expected that there may be variances between unobligated balances at the appropriation level and the lower level reports.